

Updated on 17.02.2014

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY - ALLAHABAD
NINTH CONVOCATION Scheduled for MARCH 10, 2014 (Monday) at 4:00 PM

Dear All,

This is to inform you that all the informations and regular updates for **Ninth Convocation** scheduled to be held on **March 10, 2014 (Monday) at 4:00 PM** at **New Auditorium, IIT-Allahabad** is available at <http://convocation.iita.ac.in>

- Fee structure for receiving the Degree Certificate is as follows -
 - For students to get their **degree in person** is **Rs. 750/- only**.
 - For students to get their **degree in absentia** is **Rs. 1500/- only**.

(last date for fee payment is March 1, 2014 (till 5:00 PM))

Please send the **demand draft** in favour of "**IIT-Allahabad**" payable at **Allahabad** to
Assistant Registrar (Exam), IIT, Deoghat, Jhalwa, Allahabad - 211012

OR

Deposit the amount in Account Section, IIT-Allahabad.

- Program & session-wise list of declared eligible students (with name in Hindi & English) for award of Degree, is available at the convocation webpage. You are hereby advised to **check all your details available at the above webpage and inform us about correction**, if any, at convocation@iita.ac.in latest by **February 21, 2014**.
- The **security deposit** for the **convocation gown** is **Rs. 500=00**, which has to be submitted by you at the time of gown collection from Accounts Section and the amount will be refunded after you return the gown.
- You are also advised to **confirm your participation** at convocation@iita.ac.in latest by **March 2, 2014 (5:00 PM)** to receive the degree from the Dias. Late requests shall be **REGRETTEED**.
- Degree from dias shall be given only to Alumni & not authorized representatives.
- All Degree recipients are expected to be attired formally while receiving Degree from the Dias.
- **Medal Holders:** Medals can be received from the dias, only by the Medal holders and by their Spouse/ Family Members upon proper authorisation from Examcell after Convocation is over.
- **Timing for Robes Distribution March 10, 2014** is from **9:30 AM to 11:30 AM strictly**.

- There will be a security check at the entrance to the auditorium. **Mobile phones, cameras, food, beverages, etc. are STRICTLY PROHIBITED inside the convocation venue.**
- All participants should be **seated by 3:15 PM in the Auditorium.** No late entry will be allowed.
- If you are unable to attend the convocation ceremony, you are required to submit an affidavit and you will have to provide your mailing address at convocation@iiita.ac.in latest by **March 2, 2014** to receive your degree by post after the convocation. The Affidavit should **be submitted on a Non-Judicial stamp paper of Rs.10/- duly Notarized by the Notary or Oath Commissioner.**
- Separate accommodation for boys and girls is available at nominal charges. Send your **accommodation request** at accommodation@iiita.ac.in latest by **March 2, 2014 (5:00 PM).**
- Please use a **clear email subject** and **mention your FULL name, Enrollment Number and Program Code** in the email.
- On the procession entering the Auditorium, all assembled will rise in their seats, and remain standing until the members forming the procession have taken their seats.
- The candidate will go to the dais when he/she is called by the Dean(A), get the degree certificate and leave the dais to occupy his/her seat after signature in the Degree Register.
- Same way, candidates will get their medals also.
- After award of medals, oath will be taken by the recipients of degrees. Recipients of degrees will stand and repeat the oath word by word.
- After national anthem, Academic procession will depart. On the procession leaving the Auditorium, all assembled will rise in their seats, and remain standing until the members forming the procession have left the auditorium.
- A professional and official photographer and videographer have been arranged by the institute and all photographs will be uploaded on the website. Those who wish to have print versions may contact the photographer after the convocation.
- All are advised to visit <http://convocation.iiita.ac.in> for **regular updates.**

R. Banerjee
Assistant Registrar (Exam.)

Important

- Only those Alumni who will **confirm their presence** for receiving their Degree at convocation@iiita.ac.in and **deposit their fee by 1.3.2014 (5.00PM) (if not deposited earlier)** shall be invited on dias for receiving the Degree.
- All the Degree awardees are requested to **check their name (English as well as in Hindi)** for any correction or modification and intimate at convocation@iiita.ac.in **positively** by **21 February, 2014**.
- **Students** who have already deposited Rs. 750/- in September, 2013 and are willing to attend the convocation are advised to inform us regarding their participation at convocation@iiita.ac.in latest by March 2, 2014. They are not required to deposit the convocation fee again. If a student is unable to attend the convocation, he/she has to inform us by mail and provide his/her postal address so that we may send the degree. **He/she is required to deposit the balance amount i.e. Rs. 750/- and submit Oath in Absentia** to get the degree in absentia.
- **Students**, who have already deposited Rs. 1500/- in September, 2013 to get their degree in absentia earlier, but are now willing to attend the convocation are also advised to inform us regarding their participation at convocation@iiita.ac.in latest by March 2, 2014. **Rs. 750/- will be refunded to a student only on production of original cash deposit receipt or photocopy of the Demand Draft.** Students are required to submit the attached format on March 10, 2014 at Accounts Section, IIIT-A. Please attach a copy of the cash deposit receipt or a photocopy of the demand draft to support your claim.

Form to be filled and submitted for ONLINE Refund

(Please Fill This Format & Return to Accounts Section of the Institute on 10.3.2014)

1. Name of the student :
2. Roll No. :
3. Course :
4. Semester :
5. Batch :
6. Remitter Bank's Name/Branch Address :
7. Remitter Bank's IFSC :
8. A/c No. in which amount has to be deposited :

Signature

Note: Please attach a copy of the cash deposit receipt or a photocopy of the demand draft to support your claim.

Proforma of the Affidavit to be submitted by the Student

(To be executed on Rs. 10/- Non-Judicial Stamp Paper duly Notorized by the Notary or Oath Commissioner)

OATH FOR OBTAINING DEGREE FROM IIT- ALLAHABAD

Whereas my name has been notified by Indian Institute of Information Technology, Allahabad to qualify for obtaining its (B.Tech/ M.Tech./ MBA(IT)/ MSCLIS/ PH.D.) degree and as I was unable to be present at the Ninth Convocation held on 10 March, 2014 of Indian Institute of Information Technology, Allahabad

I named S/o/ D/o Sri

having permanent address as

.....

..... do hereby take on oath as below:

1. **I hereby pledge that it shall be my constant endeavour to be scrupulously honest in the discharge of my duties as Engineer/ Scientist.**
2. **To uphold the dignity of the individual, the integrity of the Profession and honour of IIT-Allahabad.**
3. **To utilize my knowledge of Technology and Science for the glory of the Institute in the service of the country and mankind at large.**

Declared this ___day of _____ month of _____year.

Signature of Candidate

Enrollment No.: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and belief. No part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at -----(place) on this the -----(day) of -----(month) , -----(year).

Signature of Candidate

Solemnly affirmed and signed in my presence on this the -----(day) of -----(month),
----- (year) after reading the contents of this affidavit.

OATH COMMISSIONER